

Kaman Informational Job Posting

A Kaman Informational Job Posting provides information about a job opportunity in one of the Kaman Corporation companies. Any employee who meets the qualifications and is interested in this position should contact their local HR Representative for a Kaman Internal Application that must be completed and submitted for consideration purposes.

Position: Finance Supervisor

Supv: Tripp Porterfield

Classification: Exempt

Location: KAS – Jax, FL

Summary: Works under administrative direction of the Vice President of Finance in executing a wide range of responsibilities including monitoring and regular reporting of historical and forecasted results of operations. Overall responsibility for proposal preparation; forward pricing rate; pricing and negotiations; sales; profit and cash flow requirements planning; foreign currency issues, contract financing issues; program performance measurements (including any contract specified requirements).

Responsibilities: Provides dedicated support to Vice President of Finance in the execution of responsibilities, including support to business planning, budgeting, and forecasting. Provides unbiased information, both subjective and objective, to superiors, demonstrating good judgment in determining when or what to communicate to each, establishes control system that ensure early detection of problem areas which adversely affect profitability, cash requirements, or return on investment.

Supervises employees in the Finance department operations associated with assigned area of responsibility, ensuring quality, cost and schedule of deliverables are met in accordance with proposal schedule and customer/company commitments. Communicates performance status to subordinate personnel and management on a routine basis. Provides leadership and technical guidance to subordinate.

Interviews, hires, and appraises of departmental personnel in compliance with federal/state laws and company policies. Guides subordinate in personnel related issues. Provides coaching, guidance and training to subordinate staff to maintain critical skills and support a highly cross-trained employee population. Supports and enforces the company's personnel, lean, quality, environment and health/safety policies.

Proposal pricing- review customer requests for quotations and assigns to appropriate pricing personnel, soliciting supplemental assistance from the Accounting department on a timely basis when necessary. Assure price proposal and cost estimates are accurate and provide adequate information regarding issues and risks that should be addressed during the bid decision making process. Reviews, analyzes and approve financial components of proposals.

Qualifications

Education – Minimum Bachelor Degree in Business, Finance or Accounting.

Experience – 3-5 years of experience in Finance with emphasis in proposal pricing and cost.
Must have at least 1 year of experience in a supervisory or project lead role.

Skills/Abilities Essential to the Position

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| * Cost accounting | * Analytical thinking | * Problem solving | * Computer skills |
| * Organizing/planning | * Customer focus | * Communication (writing, speaking, listening) | |
| * Attention to detail | * Initiative | * Team work | * Leadership |

Send completed Kaman Internal Application to Sherry Garvin, KAS HR Representative at Sherry.Garvin@Kaman.com or call (904) 485-1583 for additional information on the position. Relocation assistance will not be offered for this position. Concurrent consideration is given to qualified internal and external candidates.

POST: 5/27/2010

REMOVE: 6/6/2010